REFLECTION WORKSHEET

School meeting preparation

Bring what you know about your child. Use this page to gather your thoughts before the meeting.

Date (optional) _____

01 My child’s strengths

What does my child enjoy or do well? What helps them feel capable, connected, or ready to learn?

02 Concerns and observations

What am I noticing? Note a recent example, when it happened, and what seemed to help.

03 Questions to bring

What do I want to understand? What support or changes would I like us to discuss?

04 Agreed actions

During the meeting: What was agreed? Who will do each step, by when, and when will we follow up?

Before leaving, ask for clarification on anything that is unclear. Keep a copy for your notes.